

## **RASC NB Telescope Policy**

The RASC NB Centre telescopes (including the accessories designated for each); namely the Coronado PST, the 8" Dob and any other telescope acquired by the Centre; may be borrowed at no charge by any Centre member in good standing under the following terms:

- The normal borrowing period is approximately one month (i.e., between meetings), although alternative periods may be arranged through the Equipment Manager depending on demand and other circumstances.
- A member may borrow only one telescope at a time unless there is no demand for the other(s) for the period requested.
- A member may retain a telescope for more than one period upon request, provided no other member has requested the telescope by the end of the period (normally, end of the Centre meeting).
- Requests for a telescope should be made to the Equipment Manager at least three days prior to a meeting to allow for arrangements to be made. Normally, the telescope will be transferred at a meeting. If a member is unable to attend the meeting to return or obtain a telescope, that member should make arrangements for another member to deliver or collect the telescope and inform the Equipment manager of the arrangements.
- If the member is unfamiliar with the use and care of the telescope, that member has the responsibility to request training prior to accepting the telescope.
- The borrower and Equipment Manager or delegate will complete the Telescope Condition and Inventory Form when the telescope is borrowed and returned.
- The member assumes responsibility for the condition of the telescope while in possession, and may be held responsible for compensation for the loss of or damage to the telescope while it is in their possession, as decided by Centre Council.
- A member who does not abide by this policy may have borrowing privilege revoked, at the discretion of Centre Council.

A non-member of the NB RASC Centre may rent a Centre telescope at a nominal fee of \$10 per month under the following conditions:

- The telescope has not been requested by a Centre member for that period.
- A member who is familiar with the borrower shall act as a sponsor for the borrower, and shall assume responsibility for the telescope as per the terms for borrowing by a member.
- The fee shall be paid in advance to the Centre Treasurer directly or through the sponsor.